

**GUIDANCE NOTE 02/2006**

**NOTICE OF INTRODUCTIO OF NEW FORMS FOR SHIP REGISTRATION IN  
THE CAYMAN ISLANDS**

**To: USERS OF REGISTRATION SERVICES**

This Guidance Note was previously issued as Shipping Notice MACI 002/06 and the content remains unchanged.  
A copy of Shipping Notice MACI 002/06 is attached to, and forms part of, this Guidance Note.

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## **SHIPPING NOTICE NO. MACI 002/06 – NOTICE OF INTRODUCTION OF NEW FORMS FOR SHIP REGISTRATION IN THE CAYMAN ISLANDS**

### **INTRODUCTION OF REVISED REGISTRATION FORMS TO BE USED WHEN MAKING APPLICATION TO REGISTER A SHIP IN THE CAYMAN ISLANDS**

THIS NOTICE IS DIRECTED PRIMARILY AT:

- SERVICE PROVIDERS PROVIDING REGISTRATION SERVICES TO CAYMAN ISLANDS SHIPS;
- OWNERS, MANAGERS OR OPERATORS OF CAYMAN ISLANDS SHIPS, OR THEIR AGENTS;
- OTHER USERS OF SERVICES PROVIDED BY THE CAYMAN ISLANDS SHIPPING REGISTRY (CISR) OR THE MARITIME AUTHORITY OF THE CAYMAN ISLANDS (MACI).

**1. Background:**

Concurrent with the development of “A Guide to Vessel Registration” the various Forms involved in the application for the registration of a ship in the Cayman Islands and subsequent processes have been revised and updated. The revised Forms are designed to streamline the Registration process and reduce the number of individual Forms required by using “multi-function’ formats where this is appropriate.

**2. Summary of the new Forms:**

To introduce the new Forms and to assist users in becoming familiar with them, they are summarised in the following Table:

FOR NO.	NAME OF THE FORM	FORM SECTION	PURPOSE	REMARKS
CISR 854	Vessel Name Proposal and Reservation	Section 1	Names Proposed for the Ship	
		Section 2	Details about the Ship	i.e. new or existing and other details of the ship.
		Section 3	Client Details	
		Section 4	Registrar’s Approval	
CISR 855	Appointment of an Authorised Person	Section 1 only	Proposed Appointment	Space provided for signature and/or Company’s Seal etc.
CISR 856	Vessel Registration in the Cayman Islands	Section 1	Applicant Details and Type of Registration required	This is a Multi-Section Form
		Section 2a	Vessel Details	
		Section 2b	Declaration of Ownership or Eligibility on behalf of a Company/Body Corporate	
		Section 2c	Declaration of Ownership or Eligibility on behalf of an Individual	
		Section 2d	Declaration of Ownership or Eligibility on behalf of Joint Owners	
		Section 3	Appointment of a Representative Person (Where this is required)	
		Section 4	Undertaking to Act as A Representative Person	
		Section 5	Various Declarations and Undertakings which may be needed in the course of Registration	
		Section 6a	Supporting Documents to be enclosed (Registration)	
		Section 6b	Supporting Documents to be Enclosed (Survey)	Deals with submission of documents which would facilitate the surveys for and issue of Statutory Certificates where these are required.

FOR NO.	NAME OF THE FORM	FORM SECTION	PURPOSE	REMARKS
CISR 857	Application for Miscellaneous Services ( <i>other than first registration of a ship</i> )	Section 1	Applicant's Details	
		Section 2	Type of Service(s) Required	
		Section 3	Supporting Documentation Enclosed	

**3. Commencement Date:**

All applications for Registration and other related services covered by the new Forms are required to be made on the revised Forms with effect from **01 October 2006**. Prior to this date, applications will continue to be accepted utilising either the existing Forms or the revised Forms.

**4. Availability of the Revised Forms:**

The revised Forms are available in downloadable form from the CISR website at [www.cishipping.com](http://www.cishipping.com) or from any of the CISR Offices in the following locations, through which further information can be obtained regarding the introduction and use of the revised Forms:

Head Office - George Town	European Regional Office – United Kingdom
Cayman Islands Shipping Registry 3 <sup>rd</sup> Floor, Kirk House 22 Albert Panton Street P.O. Box 2256 Grand Cayman KY1 1107 CAYMAN ISLANDS  Tel: +(1 345) 949 8831 Fax: +(1 345) 949 8849 e-mail: <a href="mailto:cisrky@cishipping.com">cisrky@cishipping.com</a>	Cayman Islands Shipping Registry 1 <sup>st</sup> Floor, Vanbrugh House Grange Drive, Hedge End Southampton SO30 2AF United Kingdom  Tel: +(44) {0} 1489 799 203 Fax: +(44) {0} 1489 799 204 e-mail: <a href="mailto:cisruk@cishipping.com">cisruk@cishipping.com</a>

**5. The “Guide to Vessel registration”:**

The Guide is available on-line at the Cayman Islands Shipping Registry website at [www.cishipping.com](http://www.cishipping.com)

**MACI**  
**01 SEPTEMBER 2006**