

## **GUIDANCE NOTE 01/2018 (Rev 1.0)**

### **GARBAGE RECORD BOOKS – CHANGES TO FORMAT**

**To: OWNERS, MANAGERS AND MASTERS OF ALL CAYMAN ISLANDS VESSELS (INCLUDING PRIVATE AND COMMERCIAL YACHTS) OF 400GT AND ABOVE OR CARRYING MORE THAN 15 PERSONS**

#### **1. BACKGROUND**

- 1.1 The purpose of this Guidance Notice is to provide general information to ship owners, masters and crews on recent changes to the format of the Garbage Record Book, in accordance with Annex V of the International Convention for the Prevention of Pollution from Ships (MARPOL).

#### **2. REQUIREMENT FOR GARBAGE RECORD BOOKS**

- 2.1 Under MARPOL Annex V, Garbage Record Books ('GRBs') are required for every ship of 400 gross tons and above and every ship certified to carry more than 15 persons engaged in international voyages.
- 2.2 Ship owners and operators are asked to note the following recent and forthcoming changes to the GRB. Current GRBs will require replacement by 01 March 2018.

#### **3. MARPOL AMENDMENTS**

- 3.1 The requirements to maintain and retain the Garbage Record Book onboard the ship remain unchanged. These include:
- the general types of information to be recorded;
  - the requirement for the officer in charge to record and sign-off each discharge into the sea, or to a reception facility;
  - the requirement for the master of the ship to sign-off each completed page;
  - the retention of receipts for using a waste reception facility in port with the record book; and
  - the retention of the record book for two years, for inspection by authorities.
- 3.2 The main change of the recent amendments is that the GRB will be divided into Part I and Part II.
- 3.3 Part I of the GRB will be for the use of all ships. Part I is similar in form to the existing GRB, with some minor changes to format and a new category of waste added: category I - e-waste. E-waste is defined as any electronic equipment, including its components, sub-assemblies and consumables, when disposed of as a waste.
- 3.4 Part I of the GRB will also have a separate section for recording exceptional discharges or loss of garbage, including those exceptional situations outlined in MARPOL Annex V.
- 3.5 Part II of GRB will be only required for ships that carry solid bulk cargoes. The new Part II contains only information relating to cargo residues. Operators are required to classify cargoes as to whether they are harmful to the marine environment (HME) according to the UN Globally Harmonised System of Classification and Labelling of Chemicals (GHS). New Garbage categories are 'J' for non-HME cargo residues and 'K' for HME cargo residues.

3.6 Parts I and II of the GRB are produced as two separate record books (similar to Part I and Part II of the Oil Record Book, required under MARPOL Annex I).

**4. POLAR CODE AMENDMENTS**

4.1 The Polar Code, which entered into force on 01 January 2017, requires a minor amendment to the form of the GRB: Section 4.1 (c) is amended as follows:

‘When garbage is discharged into the sea in accordance with regulation 4, 5 or 6 of MARPOL Annex V or chapter 5 of part II-A of the Polar Code’.

**5. OBTAINING THE NEW GARBAGE RECORD BOOKS**

5.1 New (2018) format GRBs are available for purchase from the Cayman Islands Shipping Registry through <http://www.cishipping.com/products-catalog>.