

Record of Occasional Workers not employed under the terms of a Seafarer Employment Agreement (SEA)

Vessel Name			Official Number / IMO Number			
No	Name	Position on board	Date Embarked	Date Disembarked	Master's Signature (On)	Master's Signature (Off)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

By signing this record the master confirms that the Occasional Workers listed above meet the requirements for Occasional Workers as laid out in section E2 of Annex E to the [Red Ensign Group Large Yacht Code](#). (See overleaf).

This Record should be kept with the [List of Crew for Cayman Islands Registered Ships](#) and made available for inspection upon request.

Sheet Number

**Extract from Annex E to the Red Ensign Group Large Yacht Code.**

*E2 - Occasional Workers*

*(1) It is not unusual for vessels to carry occasional additional staff, working in service for the owner or charterer for example, a nanny, masseuse or bodyguard. If the individual normally works on shore, and is onboard for a short period of time, with no emergency duties, they may not fall within the definition of a "seafarer" for the purposes of the MLC. In such cases, these Occasional Workers shall:*

- a) have no emergency duties;*
- b) for their own protection, and the safety of other members of the crew, shall have familiarisation training onboard such that they are capable of being self-sufficient in an emergency;*
- c) have a berth and access to mess areas and sanitary facilities of a standard which are in accordance with the crew accommodation standards applicable to the keel laying date of the yacht for existing yachts. For yachts with a keel laid after 20th August 2012 they shall be in accordance with MLC standards as laid out in Chapter 21, 21A & 21B for Part A yachts and Chapter 9 for Part B yachts or equivalent provisions provided for by the Administration;*
- d) be at least 16 years of age;*
- e) be medically fit to carry out their duties and to be self-sufficient in an emergency, although a seafarer's medical fitness certificate is not required;*
- f) have a contract of employment, providing equivalent protection to that available under the MLC, taking into account their duties, pattern of working, normal place of work, and other relevant factors. It is recommended that the contract make reference to working in some capacity onboard the named yacht - this could be an addendum to the employee's shore-based contract;*
- g) shall not be required to meet the cost of food or medical care onboard, or of their travel back from the vessel to their normal place of work/home; and*
- h) be trained to ensure their own health and safety onboard.*

*(2) If any of the above criteria are not met/cannot be demonstrated to the satisfaction of the Administration, the individual shall be considered a passenger.*

*(3) The DMLC Part II for the vessel shall include information on any roles onboard which shall be treated as occasional workers, how frequently such workers shall be onboard and for how long. It shall explain how the shipowner ensures that the above conditions are met for any occasional crew who are not seafarers. If the arrangements are persistently or frequently invoked for the same workers, the individuals shall be considered seafarers and full MLC requirements shall be applied.*

*(4) Every person working on the vessel shall be included on the list of crew, unless they are treated as passengers. The Master shall therefore include occasional workers on the crew list named as such (or simply 'nanny' or 'bodyguard').*